

THE ART CENTER

WESTERN COLORADO
CENTER FOR THE ARTS
1803 North 7th Street
Grand Junction, CO 81501
tel 970 - 243 - 7337
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www.gjartcenter.org

Art Center Facility Rate Sheet

970-243-7337 x. 2 for questions

Facility Rates

The fee for facility rentals is determined by the amount of time the space will be used for the actual event and for setup/breakdown by the Tenant. Setup/Breakdown by Art Center staff is charged separately.

| Room | Description | Capacity | Hourly Rate* |
|---------------------|---|----------|--------------|
| North Gallery | 38' x 33', exhibition space | 95 | \$45 |
| Atrium Gallery | 20' x 48', exhibition space | 65 | \$45 |
| Gould Gallery | 25' x 55', exhibition space | 85 | \$45 |
| Studio Colorado | 40' x 40', exhibition, lecture space | 150-200 | \$65 |
| Sculpture Courtyard | 30' x 80' exhibition space, garden | 30 | \$45 |
| Bonsai Garden | 22' x 40', garden | 25 | \$45 |
| Kitchen | Stove, oven, microwave, two sinks, prep counters | NA | \$45 |
| Entire Facility | Includes all the above spaces | 500 | \$350 |
| Red Door Studio | 30' x 23', class space | 18 | \$45 |

All activities by the Tenant must take place during the times agreed upon in the rental contract. Any extra time accrued by The Art Center or by the Tenant will be charged accordingly in 15 minute increments.

*Registered non-profits (copy of 501c3) receive a discounted rate of \$25 off the full price/hour/room.

Item Rates

There is no discount for item rentals, as many of these items represent hard costs for The Art Center. All items must be returned clean and in the same condition as they were before the event. All kitchen items must be washed. We do not rent out computers.

| Item | Per piece price |
|--------------------------------|--------------------------------|
| Chairs, tables, podium, easels | Included in gallery rental fee |
| Kitchen items | Included in kitchen rental fee |
| Projector | \$30 |
| Sound System | \$20 |
| Table cloths | \$6 |
| Cash bar (beer and wine only) | \$200 deposit* |

*The Art Center reserves the right to operate the cash bar. There is a \$200 minimum charge for the cash bar. If attendees spend \$200 or more, the Tenant's deposit will be refunded. The Art Center keeps any profits

above \$200. If the attendees spend less than \$200, the Tenant's deposit will be refunded minus the difference from \$200.

Private events may provide their own liquor free of charge to guests.

Setup/Breakdown

Only Art Center staff may set up/break down Art Center equipment.

| Service | Hourly Rate |
|--|-------------------------------|
| Art Center setup/breakdown during business hours | \$15 per hour; 2 hour minimum |
| After hours Art Center setup/breakdown | \$30 per hour; 2 hour minimum |

The Art Center reserves the right to determine when its setup/breakdown of the event needs to be, in accordance with its exhibition and class schedules. Deliveries must take place at the time agreed upon in the rental contract. Art Center business hours are Tuesday through Saturday 9:00AM to 4:00PM.

Staffing/Security

Staffing during business hours is included in the room rental fee. Staffing after hours is as follows:

| Event Size (people) | Required Art Center Staff | Hourly Rate |
|----------------------------|----------------------------------|--------------------|
| 0-50 | 1 | \$35 |
| 51-100 | 2 | \$65 |
| 101-200 | 3 | \$95 |
| 201-300 | 4 | \$125 |
| 301-500 | 5 | \$155 |

The above hourly rates are for the duration of the event itself; they do not include setup/breakdown fees.