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# THE ANNUAL HOLIDAY *Art & Craft Fair*

**November 18, 19, 20 2022**

At The Art Center 1803 North 7th Street  
Grand Junction, Colorado 81501

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## **WELCOME ARTIST**

The Art Center invites you to apply to take part in the Annual Holiday Art & Craft Fair, a fundraiser for The Art Center. The Fair is a lively event which kicks off with an exciting evening opening, and then two more full days of sales.

## **ELIGIBILITY**

The Fair is one of the only juried fairs in the Grand Valley. It is open to all artists selling their handmade items.

**Absolutely no manufactured, mass produced, or commercial items are allowed.** We reserve the right to remove any item determined not to have been handmade by the exhibitor, or any work that differs greatly from the submitted images. All media will be considered.

**Aug 26** Application deadline

**Sep 9** Notification emailed or mailed

**Nov 18** Set Up/Check In, 10:00am - 5:00pm

**Nov 18** Members' Preview, 6:00 - 8:30pm

**Nov 19** Sale Hours, 9:00am - 4:00pm

**Nov 20** Sale Hours, 10:00am - 3:00pm  
(Sunday hours are shorter than  
previous years)

**Nov 20** Check Out, 3:30 - 5:00pm

## **BOOTH SPACE**

- An **8'x 6' space**, one table (**if requested**) and two chairs (**if requested**) will be furnished per booth rental space. **Vendors should bring their own tape, tools, nails, extension cords, electrical power strips and any extra lighting.** Please note: **Vendors may not expand beyond their booth space.**
- All display and sales materials are the responsibility of the vendor. Vendors will be allowed to bring display materials as long as they do not impose upon neighboring booths. Within reason, items may be taped or nailed to the walls.
- Booth set-up is from 10 am to 5 pm on Friday, November 18. **Vendors are to be open for business by 6 pm.**
- Booths may not be dismantled before 3:00pm, Sunday, November 20. The Art Center has security; however, artists may want to remove unusually valuable work overnight.
- Please note: **The Art Center provides general lighting only!** It is impossible to accommodate all vendors lighting needs. It is **highly** recommended that **vendors bring lighting** to illuminate their booths and products. Power will be provided to each booth (**if requested**).

## HOW TO APPLY

- Complete application online at <https://public.gjartcenter.org/web/afapplication/6>. CD and handwritten entries will not be accepted. Login to your account with us with your email and follow all instructions to enter information and attach images. If you do not have an account with us, you will be asked to create one after entering your email before you may proceed. Once you have created an account, scroll down on your account page and click the link that says "Click to Apply for Annual Holiday Art & Craft Fair 2022." Online submission to the Art & Craft Fair constitutes an agreement by the Artist with all the conditions set forth in this form.
- When selecting a booth, you may **request** a specific booth space (see map on third page). **Please note some of the booth spaces have different numbers than previous years due to the new layout of the fair.** We do our best to place you in one of your choices, but all booths are **first come first served. Acceptance into previous Holiday Arts & Craft Fairs does not guarantee the same booth will be available.** Booth assignment is at the discretion of The Art Center and **you may not be assigned the booth of your choice.** Vendor sites are selected to avoid similar items being next to each other whenever possible. Vendors will be notified of their location in the building upon acceptance to the show. If you would like more than one booth write two booth numbers in the choice slot(s), however we cannot guarantee that you will get two spaces. **Writing the same number in all three choices does not increase your chances of getting that booth.** If the booth you request is not available, the jury will choose a site for you.
- Digital images submitted through the online application must be named as follows:
  - All images must be high resolution in .jpg format
  - All images must not exceed 3 MB in size
  - **All images must be labeled as follows: Last Name\_First Name\_Title or Type of Work.**  
**For Example:** Doe\_Jane\_Sunset on Mt. Everest.  
**Note:** If your title has more than one word, simply leave a space in between each word as you would in writing.
- **Jury Fee: \$15.00.** The Jury Fee is non-refundable and can be paid online through the application.
- **Booth Fee: \$100.00 (PER BOOTH).** Upon notification of acceptance, you will be required to pay the non-refundable Booth Fee within 10 days of notification. You may do so over the phone (970-243-7337 x.2) or by mailing a check made out to:

## The Art Center

1803 N 7th Street, Grand Junction, CO 81501

- **(If for some reason we need to cancel the event due to the COVID-19 pandemic, booth fees will be refunded.)**

## SALES INFORMATION

- You are participating in and supporting one of the **major fund raisers for The Art Center.** Each vendor remits **15% of gross receipts to The Art Center by 5 pm Sunday.**
- Insurance and taxes are the responsibility of the vendor. Each seller must collect a total of 8.52% sales tax (3.25% City, 2% County, 2.9% State) from buyers and remit the tax to the Colorado Department of Revenue. **Each vendor must have his or her own sales tax license.**

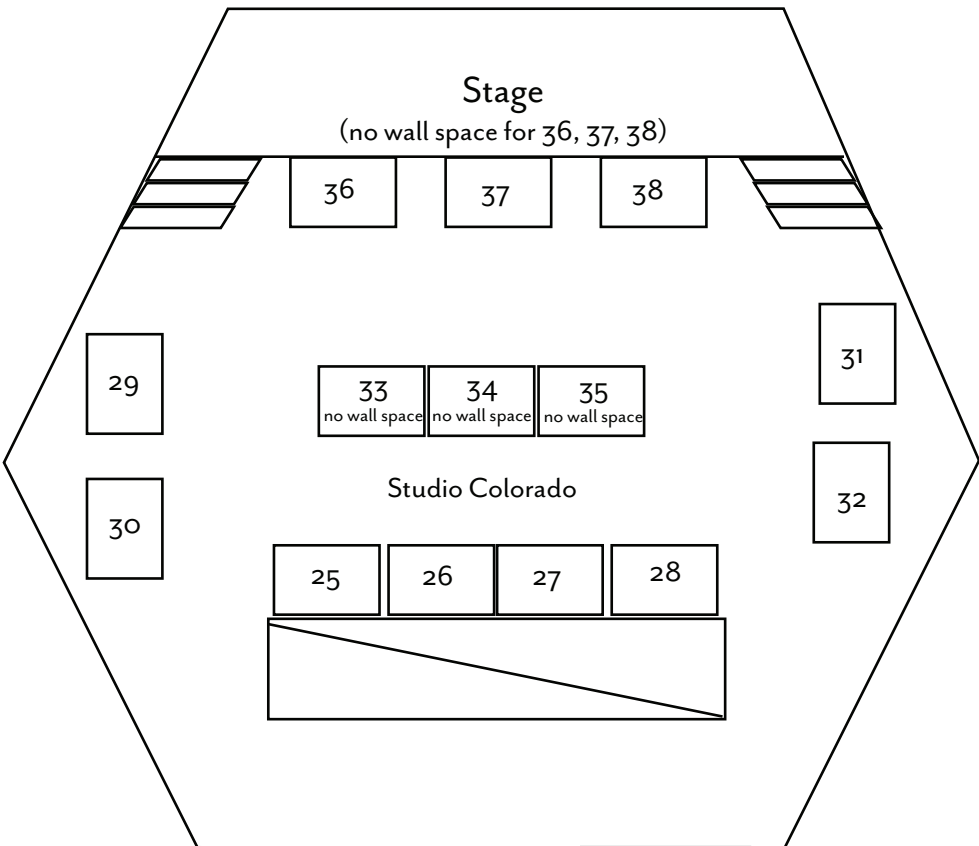
## PARKING

Vendors may load and unload at the front of the building and through Studio Colorado at the rear of the building.

## ADDITIONAL INFORMATION

Check in and check out procedures, as well as Craft Fair guidelines, will be included with the acceptance letter. Any questions, comments or concerns may be directed to: Haley Van Camp, 970-243-7337, ext. 4 or [hvancamp@gjartcenter.org](mailto:hvancamp@gjartcenter.org).





Ceramics Studio

