
THE ANNUAL HOLIDAY *Fine Art & Craft Fair*

November 17, 18, 19 2023

At The Art Center 1803 North 7th Street
Grand Junction, Colorado 81501



WELCOME ARTIST

The Art Center invites you to apply to take part in the Annual Holiday Art & Craft Fair, a fundraiser for The Art Center. The Fair is a lively event which kicks off with an exciting evening opening, and then two more full days of sales.

ELIGIBILITY

The Fair is one of the only juried fairs in the Grand Valley. It is open to all artists selling their handmade items.

Absolutely no manufactured, mass produced, or commercial items are allowed. We reserve the right to remove any item determined not to have been handmade by the exhibitor, or any work that differs greatly from the submitted images. All media will be considered.

Aug 25 Application deadline

Sep 8 Notification emailed or mailed

Nov 17 Set Up/Check In, 9:00am - 5:00pm

Nov 17 Members' Preview, 6:00 - 8pm

Nov 18 Sale Hours, 9:00am - 4:00pm

Nov 19 Sale Hours, 10:00am - 3:00pm
(Friday & Sunday hours are shorter than previous years)

Nov 19 Check Out, 3:30 - 5:00pm

BOOTH SPACE

- An **8'x 6' space**, one table (**if requested**) and two chairs (**if requested**) will be furnished per booth rental space. **Vendors should bring their own tape, tools, nails, extension cords, electrical power strips and any extra lighting.** Please note: **Vendors may not expand beyond their booth space.**
- All display and sales materials are the responsibility of the vendor. Vendors will be allowed to bring display materials as long as they do not impose upon neighboring booths. Within reason, items may be taped or nailed to the walls.
- Booth set-up is from 10 am to 5 pm on Friday, November 17. **Vendors are to be open for business by 6 pm.**
- Booths may not be dismantled before 3:00pm, Sunday, November 19. The Art Center has security; however, artists may want to remove unusually valuable work overnight.
- Please note: **The Art Center provides general lighting only!** It is impossible to accommodate all vendors lighting needs. It is **highly** recommended that **vendors bring lighting** to illuminate their booths and products. Power will be provided to each booth (**if requested**).

HOW TO APPLY

- Please submit the following items:
 - A **completed** application (application on third page)
 - Applications may be filled out digitally and emailed or filled out on paper and mailed in.
 - Up to four digital images of your work:
 - Flash drives, CDs, and links from WeTransfer, Dropbox, and Google Drive accepted
 - All images must be high resolution in .jpg format
 - All images must not exceed 3 MB in size
 - **All images must be labeled as follows: Last Name_First Name_Title or Type of Work.**
For Example: Doe_Jane_Sunset on Mt. Everest.
Note: If your title has more than one word, simply leave a space in between each word as you would in writing.
 - **Jury Fee: \$15.00.** The Jury Fee is non-refundable and is to be made out to The Art Center (separate check). It can also be paid over the phone with a credit card (970) 243-7337 ext. 2.
 - **Booth Fee: \$100.00 (PER BOOTH).** The Booth Fee is a separate check to be made out to The Art Center. This check will not be processed until the vendor is accepted. This fee is non-refundable after acceptance. Checks from unaccepted entries will be returned.
 - **(If for some reason we need to cancel the event, booth fees will be refunded.)**
- When selecting a booth, you may request a specific booth space (see map on fourth page). **Please note some of the booth spaces have different numbers than previous years due to the new layout of the fair.** We do our best to place you in one of your choices, but all booths are **first come first served. Acceptance into previous Holiday Arts & Craft Fairs does not guarantee the same booth will be available.** Booth assignment is at the discretion of The Art Center and **you may not be assigned the booth of your choice.** Vendor sites are selected to avoid similar items being next to each other whenever possible. Vendors will be notified of their location in the building upon acceptance to the show. If you would like more than one booth write two booth numbers in the choice slot(s), however we cannot guarantee that you will get two spaces. **Writing the same number in all three choices does not increase your chances of getting that booth.** If the booth you request is not available, the jury will choose a site for you.

SALES INFORMATION

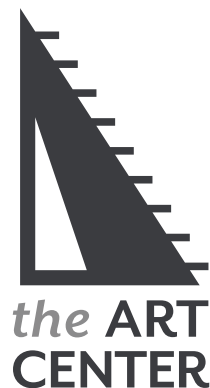
- You are participating in and supporting one of the **major fund raisers for The Art Center.** Each vendor remits **15% of gross receipts to The Art Center by 5 pm Sunday.**
- Insurance and taxes are the responsibility of the vendor. Each seller must collect a total of 8.52% sales tax (3.25% City, 2% County, 2.9% State) from buyers and remit the tax to the Colorado Department of Revenue. **Each vendor must have his or her own sales tax license.**

PARKING

Vendors may load and unload at the front of the building and through Studio Colorado at the rear of the building.

ADDITIONAL INFORMATION

Check in and check out procedures, as well as Craft Fair guidelines, will be included with the acceptance letter. Any questions, comments or concerns may be directed to: Haley Van Camp, (970) 243-7337, ext. 4 or hvancamp@gjartcenter.org.



ANNUAL HOLIDAY FINE ART & CRAFT FAIR APPLICATION

Name: _____

Business Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Additional information regarding your work:

Price Range: _____

Medium(s): _____

Your Booth Choices:

Choice #1: _____ Choice #2: _____ Choice #3: _____

Your Booth Requirements (please check all that apply):

- Table
- Chairs
- Wall Space
- Electricity

By submitting this application, **I agree that I have read and understand** The Art Center's Holiday Fine Art & Craft Fair information and procedures contained in this form and **will adhere to them**. I understand that disregarding the information and procedures may result in exclusion from The Fair.

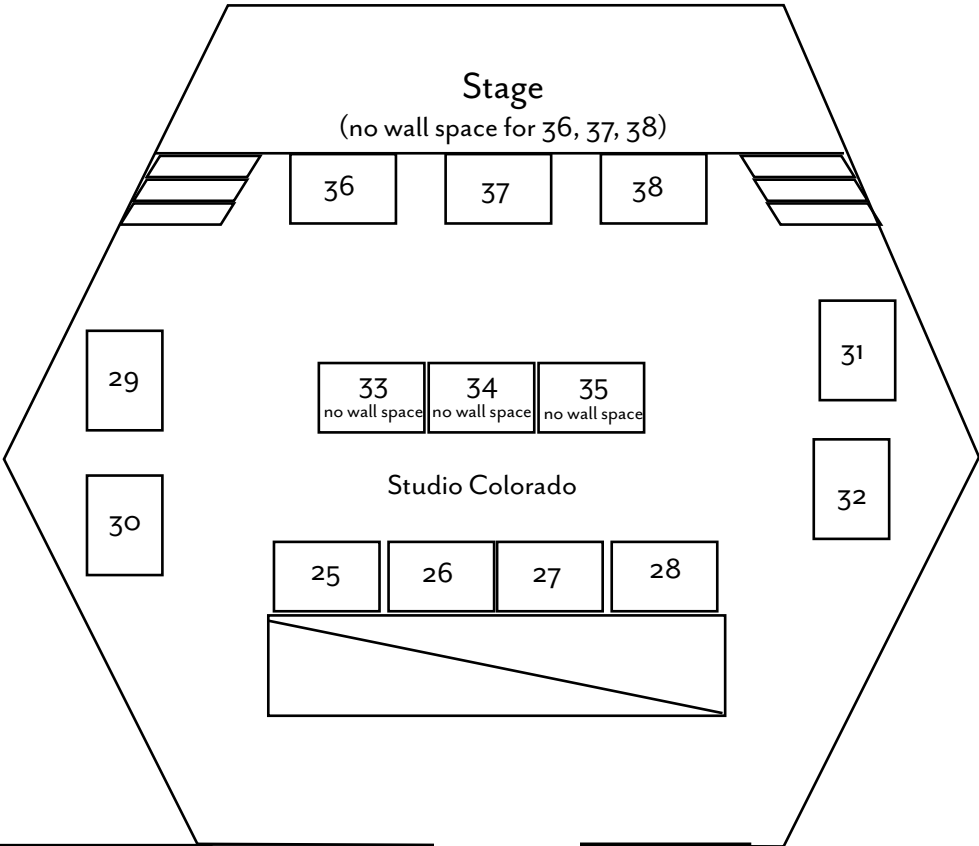
Signed: _____ Date: _____

Email completed **digital application and image links** to hvancamp@gjartcenter.org

Mail completed **paper application and all checks** to:

**The Art Center, Art & Craft Fair
1803 N 7th Street
Grand Junction, CO 81501**





Ceramics Studio

